To,

The principal,

MLR Institute of Technology,

8th December, 2021,

Respected Sir,

I am Shivani Sriya Ambati SEC of SAE from MLRIT with membership ID- 7210425785. I am writing this letter to request permission for conducting Tier 1 events of SAE from January 9th, 2022. i.e., after the completion of end semester exams for 3rd year students. Though the events were to be conducted in the month of December, due to examinations we are not able to conduct them, this has been informed to SAE Management as well and have received permission to conduct the events before announcement of Tier 2.

I kindly request you to grant us permission for conducting the events.

The Brochure of the events by SAE has been attached for your reference.

Hope you will do the needful.

Thanking You,

Yours Faithfully,

Shivani Sriya Ambati.

